

**NORFOLK COMMUNITY SERVICES BOARD
AD-HOC INTERIM EXECUTIVE DIRECTOR SEARCH COMMITTEE MEETING
MINUTES**

November 22, 2011
225 W. Olney Road, Norfolk, Virginia

Members Present:

Lewis J. Taylor, Ph.D., Chair
Patrick D. Thrasher, M.D.
Dorothy Isaac
Kenny Bryant

Staff Present:

Bill Forte, MD

CALL TO ORDER:

The meeting was called to order by the Committee Chair, Kenny Bryant at 5:04 PM.

EXECUTIVE SESSION:

The meeting went into executive session at 5:04 PM and came out of executive session at 5:30 PM.

Discussion was given to how the committee would present its findings to the Board as to the development of a time schedule and to other logistical concerns, in order to insure an effective presentation.

ADJOURNMENT:

The meeting was adjourned at 6:00 PM.

Respectfully submitted,

Kenny Bryant,
Ad-Hoc Committee Chair

Attachment: Motion to enter Executive Session
Resolution Certifying Executive Session

NORFOLK COMMUNITY SERVICES BOARD MEETING
Ad Hoc Interim Director Search Committee meeting
of November 22, 2011

MOTION TO ENTER EXECUTIVE SESSION

It has been moved and properly seconded that the members of the Norfolk Community Service Board and the Executive Director go into a closed session for the purposes set out below, pursuant to The Virginia Freedom of Information Act, subsection 2.2-3711.A of the Code of Virginia (1950), as amended:

- (1) Discussion, consideration, or interviews of prospective candidates for employment.

Roll Call:

[Certify vote of each member]

Lewis J. Taylor, PhD
 Rev. Ken Bryant
 Patrick D. Thrasher, MD
 Dorothy M. Isaac

Motion made by: Dottie

Second by: Pat

5:04 Meeting called to order
5:04 Went into closed session

NORFOLK COMMUNITY SERVICES BOARD MEETING
Ad Hoc Interim Director Search Committee meeting
of November 22, 2011

A RESOLUTION CERTIFYING AN EXECUTIVE SESSION

A RESOLUTION CERTIFYING AN EXECUTIVE SESSION OF THE NORFOLK COMMUNITY SERVICES BOARD IN ACCORDANCE WITH THE PROVISIONS OF THE VIRGINIA FREEDOM OF INFORMATION ACT.

WHEREAS, the Norfolk Community Services Board (Board) convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Board.

Roll Call:

[Certify vote of each member]

Lewis J. Taylor, PhD
 Rev. Ken Bryant
 Patrick D. Thrasher, MD
 Dorothy M. Isaac

Motion made by:

Pat

Second by:

Dottie

out of ~~vac.~~ 5:30
6:00